

**To:** Portillos, Christine[Portillos.Christine@epa.gov]  
**From:** Botkin, Trish  
**Sent:** Mon 8/10/2015 10:05:26 PM  
**Subject:** RE: Cross Funding Label

Thank you!

FYI, I have created TA's for Randy Brown, Paula Smith and Lisa McClain-Vanderpool for Durango.

Randy is driving and left this afternoon. Paula and Lisa are flying and leaving tomorrow.

Trish Botkin | Financial Technician | US EPA Region 8 | TMS |Financial Operations Team |

Budget and Financial Operations Unit (BFOU) | 303.312.6170

**From:** Portillos, Christine  
**Sent:** Monday, August 10, 2015 2:32 PM  
**To:** Botkin, Trish  
**Subject:** RE: Cross Funding Label

I believe it's 125.00 take a look at my TA and see what it says please.

Thank you

Christine Portillos

U.S. EPA, R8, TMS

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(303)312-7284

(303)312-6007 (FAX)

[portillos.christine@epa.gov](mailto:portillos.christine@epa.gov)

**From:** Botkin, Trish

**Sent:** Monday, August 10, 2015 2:03 PM

**To:** Portillos, Christine; Gordon, Stephanie; Bruinsma, Daniel; Sudduth, CarlettaLynn; Rodriguez, Emily

**Subject:** RE: Cross Funding Label

Got it. Randy Brown told me you reserved a block of rooms. What is the rate per night? Thanks!

Trish Botkin | Financial Technician | US EPA Region 8 | TMS |Financial Operations Team |

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**From:** Portillos, Christine

**Sent:** Monday, August 10, 2015 1:43 PM

**To:** Gordon, Stephanie; Botkin, Trish; Bruinsma, Daniel; Sudduth, CarlettaLynn; Rodriguez, Emily

**Subject:** Cross Funding Label

Please use the cross funding label for those travelers that are going to Durango and are outside of EPR. Please let me know if you have questions.

Thank you

Christine Portillos

U.S. EPA, R8, TMS

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**From:** Portillos, Christine

**Sent:** Sunday, August 09, 2015 4:04 PM

**To:** Poetter, Joe

**Cc:** Wilborn, Kendra; Poetter, Joe; Ben Bielenberg; Sandoval, Joni; Chavez, Luke

**Subject:** RE: Cross Funding Label

Joe,

Below is the cross funding label I set up on Friday please provide that to anyone outside of EPR.

Hi all,

I added a cross funding label but I wasn't able to add Noah so I added both Kendra and myself to be able to review the TA. Use the label for any travelers outside of R8, and travelers outside of EPR.

**ORG: EPAR08EPR**

**LABEL: 15 R8 EPR Cross Funding 1**

Christine Portillos

U.S. EPA, R8, TMS

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